8:00 – 8:30 – Welcome – Fill in form –Intro & Exit Skills

* Login – [Virtual225Weebly](http://virtual225.weebly.com/smartboard-the-sequel-62713.html)
* [Jigsaw Planet](http://www.jigsawplanet.com/) – Move a puzzle piece – introduce yourself.
* Introductions – Name, School, Grade Level, Smart Board Status, What you hope to gain from the day.
* My requests
* Make a folder on your desktop with this name –
	+ **6\_27\_13-SB. You are going file your work here today. You will email those files to me so I can put them on the SLEDTECH website.**
* **Please label your files like this –**
	+ **llewis\_sbsequel1 or llewis\_sbsequel2, etc.**

8:30 – 9:00 –

* Introduce [SLEDTECH](http://sledtech.weebly.com/index.html) – Share – Danny/Lara –
* With your team investigate the Notebook files that are on the website. – As a team make a list of 3 Notebook files you like. Sticks

9:00 – 9:30 –

* Penguin Attendance – Demonstration -

9:30 – 10:15 –

* Tweaking the Notebook File – Find the file I sent to you yesterday in an email.
* Download it.
* Change the names. Make up some if you don’t know your students’ names for next year.
* Add embellishments or behaviors not in the original lesson – disappearing, spinning out, etc. (optional)
* You will have to *ungroup* to change the names. Be sure to *Group*, *Lock/Allow Move*, or *Lock* so that your Notebook file is tidy and complete.
* Save your file, using your first initial and last name. Like this
	+ **llewis\_sbsequel1 or llewis\_sbsequel2, etc.**
* Save it in this folder you created on your desktop.
	+ **6\_27\_13-SB**

10:15 – 10:30 – Break!

10:30 – 11:30 -

* Move to grade level teams. This will be imprecise. We will try to separate into elementary/middle school/high school or low/medium/high. (3 or 4 per group) With your team investigate the Notebook files that are on the [Smart Exchange](http://exchange.smarttech.com/index.html?from=notebook#tab=0) website. This is where you will need your account login and password. As a team make a list of 3 Notebook files you like.
* Tweak those files to fit your curriculum and your classroom.
* Save your file, using your first initial and last name. Like this
	+ **llewis\_sbsequel1 or llewis\_sbsequel2, etc.**
* Save it in this folder you created on your desktop.
	+ **6\_27\_13-SB**

11:30 – 12:30 – Lunch! – Please be prompt.

12:30 – 1:00 – Brain Break – It takes 3

1:00 – 1:30 – Adding Audio Files – Soundzabound – Smart Exchange

1:30 – 2:45 – Work Time! Wow! Do you believe how much time you get to develop lessons!? You can use this time to begin work on your homework if you wish.

2:45 – 3:00 –

* Fill in online [Professional Development Evaluation](http://virtual225.weebly.com/class-evaluation-smart-board-the-sequel-62713.html) – on Weebly

Homework : Use MYUEN’s [lesson plan tool](http://www.uen.org/lessonplan/) to create a lesson plan. Support your lesson with a Notebook file. Submit a Notebook file with at least 2 pages. This lesson plan and Notebook file should be appropriate for your grade level and be useful in your classroom. Submit both to me at leslie.lewis@slcschools.org Deadline for this is October 31, 2013. Please label your homework files like this

**llewis\_sbsequel\_home**

Since you tweaked some files and made them your own during class today, all that is left is a lesson plan to accompany them.

Your homework will be available for other teachers to download and use on the SLEDTECH website. <http://sledtech.weebly.com/>

My UEN Account Info - Log in and Password \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Verify for a premium account –

Information

When an unverified educator logs into <http://my.uen.org> they will see a "Your UEN Account is PENDING…" screen.  They should check to make sure their email address is accurate and use the "Send" button.  And then they need to check their email inbox and find a verification email from UEN Resources.  All they need to do is click on the link to complete the process.

jslaldl